



The Licensing Officer
Health Safety and Licensing
London Borough of Brent
Brent Civic Centre
Engineers Way
Wembley
HA9 7FJ

**QK - Brent Borough
QD - Licensing Department**

Wembley Police Station
603 Harrow Road
Wembley
HA0 2HH
Telephone: 020 8733 3206
Email: nicola.mcdonald
@met.police.uk
www.met.police.uk
Your ref:
Our ref: 01/qk/483/16/157
19th August 2016

**Police representation to the Temporary Event Notice for Sudbury Primary School,
Watford Road, Wembley, HA0 3EY**

I certify that I have considered the notice shown above and I wish to make representations that the use of the premises for the temporary event would undermine the crime prevention initiative, for the reasons indicated below.

Officer: Nicola McDonald,

Licensing Constable 157QK

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

A Temporary Event Notice has been given under section 100 Licensing Act 2003 by Ms Bianca Pacuret

Police are formally making representations to the notice under section 104 Licensing Act 2003. The Police objection is primarily concerned with the crime and disorder and prevention of public nuisance objectives.

The application is for a Wedding on 10th to 11th September 2016 from 1800 to 0300 hours.

Police request in order to prevent nuisance and disturbance to local residents require all doors and windows to be closed after 2200 hours to the end of the event. Police welcome suggestions from the applicant regarding designated smoking areas, however consider off of the school premises probably on the main Watford Road a suitable location. Smokers should be limited to maximum of 10 at anyone time and those smokers should be supervised by Security Industry Authorised door supervisors. In addition Police welcome suggestions from the applicant in relation to customer parking. Police recommend the emergency vehicle gate leading from Watford Road in to the playground be opened. All customers park their vehicles on the playground and this is

managed by a delegated Parking Steward wearing appropriate high visibility identifiable clothing.

Customers need a wind down period when music and entertainment has stopped, and a time to consume beverages. This also allows for orderly dispersal from the venue.

Police recommend a thirty minute time difference between when licensable activities cease and when the event concludes. Police ask that licensable activities conclude at 0230 hours as the event is finishing at 0300 hours. Police also require door supervisors of a sufficient number and gender mix, shall be employed at this event expecting 200 guests. Those door supervisors shall wear clothing that can be clearly and easily identified on CCTV. The applicant should record the names, badge number, dates & times of duty of security staff and any incidents that occur.

Yours sincerely

Nicola McDonald PC157QK
Licensing Constable
Brent Police